

Registrar's Office

North South University

Probation FAQ

Spring 2026

1. What is academic probation?

Answer: Undergraduate students with a CGPA of less than 2.00, and graduate students with a CGPA of less than 2.75 (2.70 for EMBA) are placed on probation.

Undergraduate students on probation are allowed a maximum of three consecutive semesters to raise their CGPA to 2.00. Students who fail to achieve a CGPA of 2.00 within three consecutive semesters are dismissed ('excluded') from the university in the fourth semester, unless allowed by the university authority to continue.

Graduate students on probation are allowed a maximum of three consecutive semesters to raise their CGPA to 2.75 (2.70 for EMBA). Students who fail to achieve a CGPA of 2.75 (2.70 for EMBA) within three consecutive semesters are dismissed ('excluded') from the university in the fourth semester, unless allowed by the university authority to continue.

2. Where is the probation status shown?

RDS >> Profile >> Student Info (Probation number is shown)

RDS >> Grades >> Grade History (CGPA value is shown)

3. How many probations are allowed?

Answer: Probation students are given three semesters to come out of probation. All probation students and their parents receive warning message about probation status. Students with probation 1, 2 and 3 are allowed to complete their advising following the procedure set for probation management. In case of probation 4, the individual cases are evaluated and recommended by the respective departments. A student on probation 4 is either allowed to continue or 'excluded' meaning not allowed to continue.

Probation count is updated on the basis of latest semester CGPA reflected in the official transcript. When a student comes out of probation, next probation count (if the student's CGPA falls below the cutoff mentioned above) will start from 1.

4. What happens at probation 1, 2, 3, and 4?

Answer: *Probation 1* students and their parents receive a warning message after final grade submission and the students are allowed to do advising like the regular students.

After final grade submission, **Probation 2** students and their parents receive a message instructing them to meet the respective Department Chairs and during that time their student status will be “**blocked**”. The students need to visit their respective Department Chairs, complete and submit the **yellow undertaking form** to be authorized for advising by the Department Chair through the probation management system in SIMS. Upon authorization, their status will be changed to “**enrolled**” and the student will receive an SMS confirmation.

After final grade submission, *Probation 3* students and their parents receive a message instructing them to meet the respective Department Chairs and their student status will be “**blocked**”. The students need to visit their respective Department Chairs **along with their parents** for consultation, and with the guardians’ consent the students need to complete and submit the **light red undertaking form** to be authorized for advising by the Department Chair through the probation management system in SIMS. Upon authorization, their status will be changed to “**enrolled**” and the student will receive an SMS confirmation.

For both Probation 2 and 3 cases, the Chairs **may** prescribe courses and these courses will supersede the pre-advised courses.

After final grade submission, IT sends the list of *Probation 4* and above cases to the respective Department Chairs to evaluate the cases and the Chairs forward the **recommended** and **not recommended** list of probation 4 and above to the Registrar’s Office to change the status. At this stage, a few not decided cases may be marked to place in the Academic Review Committee meeting. As per endorsement, recommended student status will be “**blocked**” and not recommended student status will be “**excluded**”.

The Probation 4 and above students and their parents receive a message instructing them to meet the respective Department Chairs to review their cases and their student status will be “**dismissed**”. The students **must bring their parents** while meeting the Department Chairs. After consultation, the recommended probation 4 and above students and parents must sign and submit the **deep red undertaking** form to be authorized for advising by the Department Chair through the probation management system in SIMS.

For probation management, *all probation students must clear their dues on time.*

5. What is the best way to come out of probation?

Answer: Students must regularly attend classes and other academic activities to be on good academic track. It is better to be not on probation rather than trying to come out of probation.

For some valid reasons, if any student is on probation, s/he must consult with the Department Chair, faculty advisor and course instructor immediately to set his/ her “to do” list.

Probation students need to **retake** the courses with “**F**” **grades first**. This will help them to increase CGPA and come out of probation status quickly. **Advising new courses** and **not retaking previously taken courses with poor grades** will increase probation number.

6. Does semester-drop change probation count?

Answer: It depends on the payment status, nature of semester-drop and timing of dropping the courses. Please visit the registrar’s office in-person for clarification.

7. Does course drop change probation count?

Answer: It depends on the payment status, and timing of dropping the courses. Please visit the registrar’s office in-person for clarification.

8. Does readmission remove probation status?

Answer: No. Readmission neither reduces probation numbers nor offers a fresh start.

9. What happens when a student is ‘excluded’?

Answer: 1. An ‘Excluded’ student will be considered terminated from the university. 2. An ‘Excluded’ student will not be allowed to readmit. 3. An ‘Excluded’ student will not be allowed to start afresh with a new NSU student ID (by taking admission test again). 4. Admissions Office will ensure that there is no admission application submitted by an ‘Excluded’ student.